

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
DIVISION OF SAFETY, SECURITY AND EMERGENCY PREPAREDNESS**

**BRIAN KATZ
CHIEF SAFETY & SECURITY OFFICER**

Signatures on file

September 1, 2020

TO: All District Staff

FROM: Brian Katz
Chief Safety & Security Officer

SUBJECT: Employee COVID-19 Self Screening Requirements

Broward County Schools is committed to the health and safety of our staff, our students and our community. The District has instituted enhanced cleaning schedules, staggered work schedules (where possible) and continues to reduce the density in our facilities to promote physical distancing. Previous guidance highlighted how proper use of Personal Protective Equipment (PPE) as well as proper hygiene practices will help to reduce the spread of COVID-19.

In order to enter Broward County Public Schools facilities, all individuals should answer the following self-assessment questions at home each morning prior to departure:

1. Do I feel warm, have a fever or elevated temperature (100.4), or have the chills?
2. Do I have a persistent cough, runny nose or sore throat?
3. Have I recently had a loss of taste or smell?
4. Has anyone in my household tested positive for COVID-19?
5. Have I been in close, unprotected contact with anyone who has tested positive for COVID-19 (spent longer than 15 minutes within six (6) feet of someone who was sick with a fever and cough or confirmed/suspected of having COVID-19?)
6. Am I feeling otherwise sick or ill today?
7. Am I awaiting test results for COVID-19?
8. Have I tested positive for COVID-19?
9. Have I been told to self-quarantine or self-isolate by a doctor or District administrator?

If you can answer “NO” to all of these questions, you may proceed to work.

Employee COVID-19 Self Screening Requirements

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If you answered “YES” to any of these questions, you must contact the District’s Risk Management Department for further guidance prior to returning to a District site.

Employees should continue to:

- Wash hands regularly using disinfectant soap and warm water.
- Utilize alcohol-based hand sanitizer when unable to wash hands.
- Practice physical distancing.
- Notify manager and go home immediately if they begin to feel unwell.

Thank you.

BK/AH/KK/TN/KB:lm